AFSIC - Investing in Africa 2025 The User's Guide

Event & Meeting App Guide

Event App Sponsored by







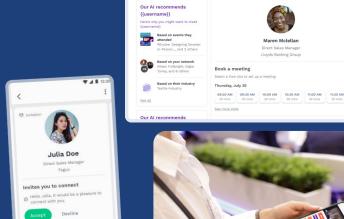
Select a time slot to set up a meeting with Julia, only meeting slots available for both parties are displayed.

09:30 AM

Monday, July 15, 2030

09:00 AM

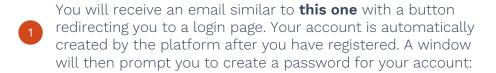
evolve > REvolve: From Events to Communities

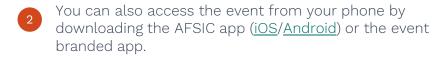


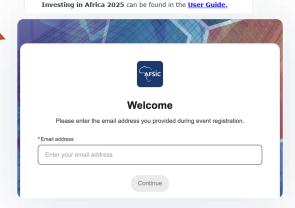
Login

Access the app









Investing in Africa
Africa's Investment Event

14th - 15th October 2025 | WWW.AFSIC.NET

AFSIC - Investing in Africa 2025

The AFSIC - Investing in Africa 2025 Event and Meeting

The AFSIC - Investing in Africa 2025 Event App makes it

easy to access the agenda and content, plan your time on site, connect with the right people and book meetings in advance.

All you have to do is activate your profile with the tap of the button below to edit and enhance your profile by selecting your industry sector, country and attendee type.

AFSIC - Investing in Africa 2024 starts on Tuesday 14th October at 09h00 with registration opening at 7h45 and ends Wednesday 15th October at 17h00.

If you are planning on holding multiple meetings you may

wish to book a Deal Room Meeting Table for the duration of

More information on how to maximise your time at AFSIC -

Hello Jane,

App is now LIVE.

the event (limited availability).

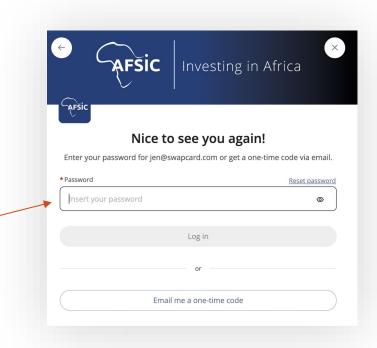


Note: If you don't see this email in your mailbox, please check your spam folder. Most of our emails are sent from noreply@afsic.net

How to login when I have an account?

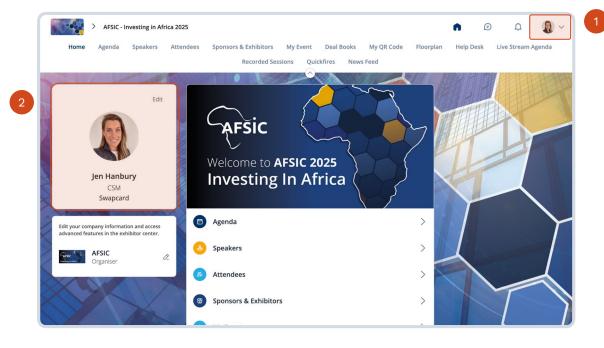


- 1 Access your account on <u>connect.afsic.net/event/afsic-investing-in-africa-2025</u>
- 2 Enter the email you used to register for your event
- You will then be prompted to enter your password (if previously set) or notified that a one-time code has been sent to your email. If unsure of your password, you can request a one-time code. You'll promptly receive an email with a code that you can enter into the designated box.
- If you need any help, please contact our <u>Support Team.</u>



Content

Available Features

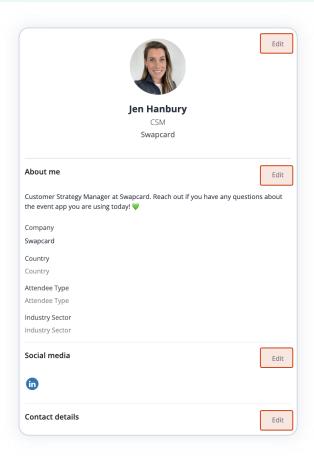


There are two ways of accessing your profile:

- 1. From the drop-down on the upper-right corner of your screen, click "My profile"
- 2. On the left side of your screen next to your photo, click **"Edit"**

You'll be redirected to your profile where you can edit your information.

How to edit your profile (2/3)

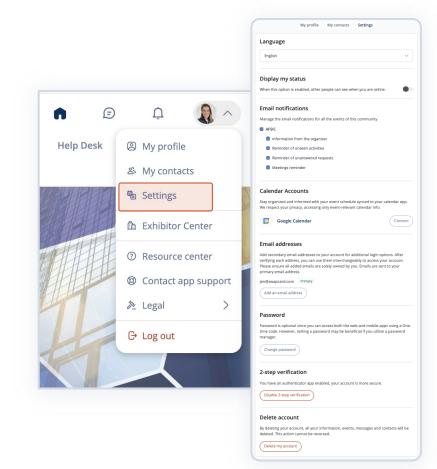


To edit your profile, click **"Edit"** or **"Add"** next to the information section you want to edit.

Here is the information you can edit:

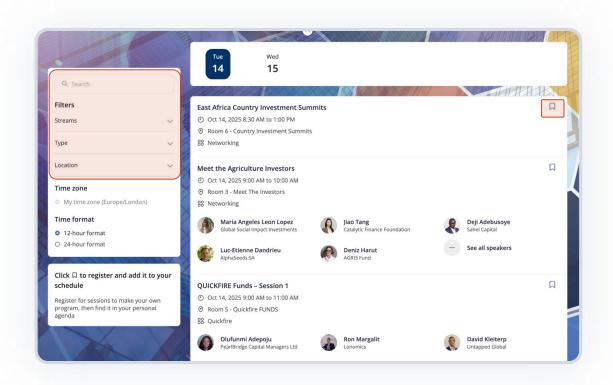
- Personal information
- Biography
- Social Media
- Contact details
- Company
- Additional fields added by the organizer





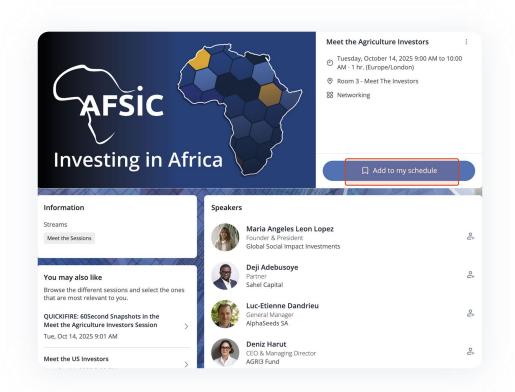
From the "My Settings" tab, you can update your account preferences:

- Language
- Display my status
- Email notifications
- Email addresses (add secondary email) details
- Update my password
- 2-steps verification
- Delete my account



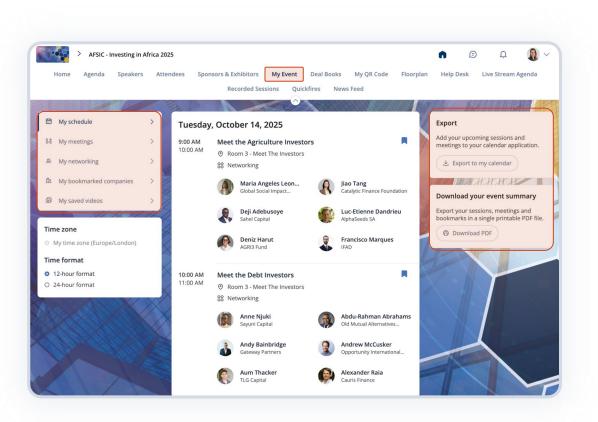
The schedule/agenda button gives you an overview of the event sessions. You can register for sessions by clicking on this **bookmarking icon**.

You can find sessions by using the **search bar and filters** located on the left side of the screen.



By selecting a particular session, you'll uncover comprehensive details tailored to your interests: dates, times, and location; featured speakers and exhibitors; pertinent documents and links; and a roster of registered attendees.

You can bookmark sessions to be added to 'My Event' by clicking on 'add to my schedule' icon.



The tab "My Event" allows you to see your own schedule. Here you can find the sessions, sponsors and partners you bookmarked, your confirmed meetings and more.

You can **export your schedule** by clicking "Export to my calendar" or "Download PDF."

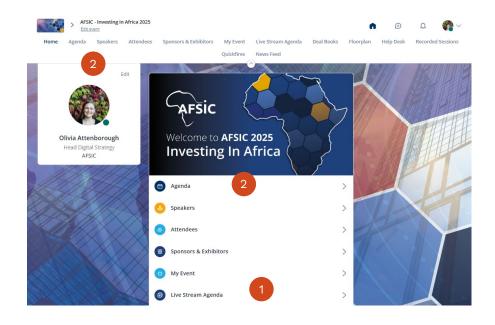
How to access an ongoing live session

There are several ways to access an ongoing live session.

1 From **Event Home**, click the "**Live stream agenda**" button. If there is a live session, the live button should also be present as a tab on the top navigation bar.

You will get redirected to the ongoing session, or the following one if nothing is happening at that time.

You can also access it from the "Event schedule" or "My Event" tab. Click on the ongoing session to reach the session page.



As soon as the session begins, the video will be displayed at the top of the session page and will start automatically. You can refresh the page if it does not.

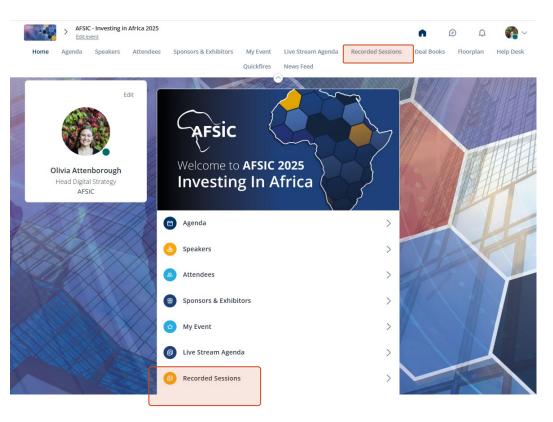
You will then be able to watch the video, in **full screen mode** if you wish, or continue to browse the app while watching the session in a **pop-out window**.

How to watch session on-demand?

The event organizer can make sessions available to watch **on-demand.**

You can access on-demand sessions through the schedule by clicking on past sessions.

There is a recorded sessions button on the homepage. This is where content is available to watch after the event has ended.



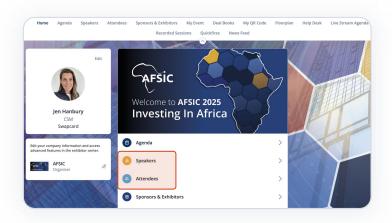
Networking

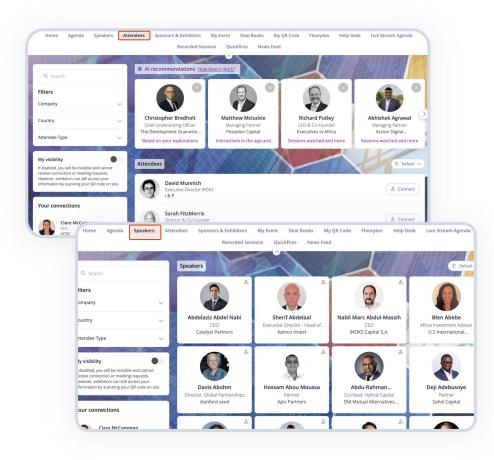
Available Features



From the home page or the top navigation bar you can access the **Speaker** and **Attendee** lists.

Here you can search and find people to connect with. You can chat, have video calls, and book meetings. You can meet virtually or face-to-face.

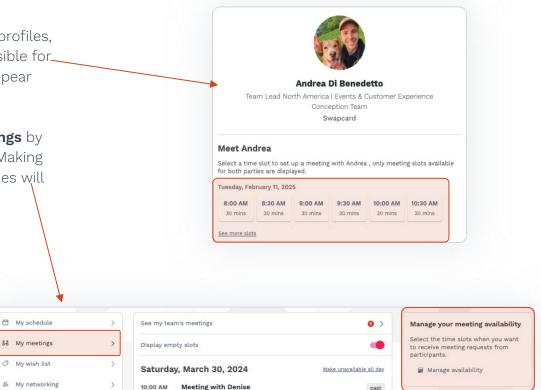






If you see **time slots** appearing on people's profiles, it means that the organizer has made it possible for you to book meetings with them. Slots disappear once booked.

You can manage your **availability for meetings** by going to the **My meetings** tab in **My Event.** Making yourself unavailable all day or at specific times will remove meeting slots.



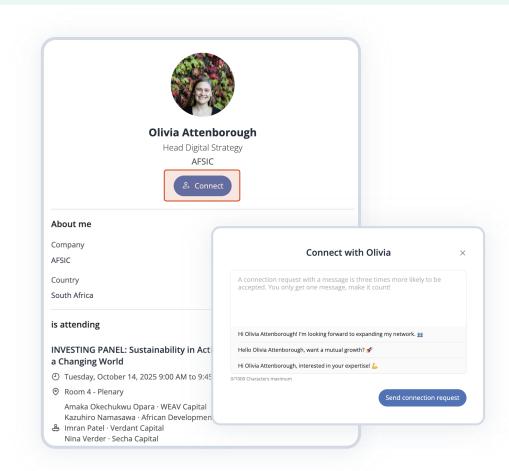
To send a connection request, go to their profile (via the list of participants, speakers or a company profile) and click the **Send connection request** button.

Tip: Add a note to your connection request to introduce yourself and explain the reason for your request.

You will be able to find a full list of your connections in "My Event" under "My Networking".



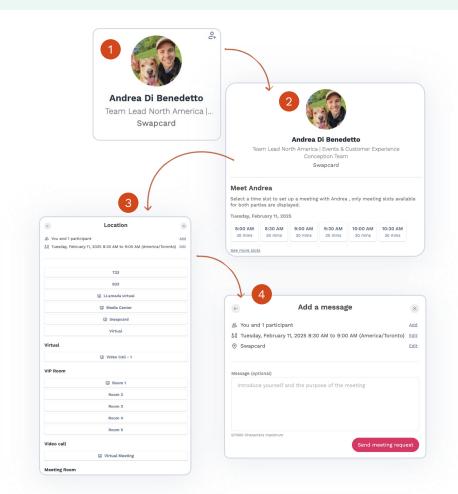
Note: Accepting a meeting will automatically make the person who requested the meeting one of your connections with access to your complete profile.



How to request a meeting



- 1 Access a person's profile (i.e.: from the Attendees button)
- 2 Click on one of the suggested meeting slots. For more slots click "see more slots"
- After selecting a slot and choosing a location for the meeting, write a note to the person you would like to meet.
- Once done, click "Send meeting request". At both stages 3 and 4, you can add more people to the meeting and change the meeting's date/time.



CC

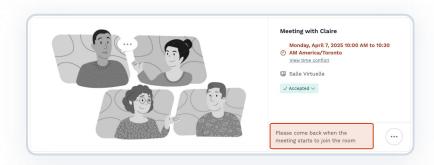
5 minutes before a virtual meeting and 15 minutes before a face-to-face meeting you will receive a reminder email from which you can click to access the meeting.

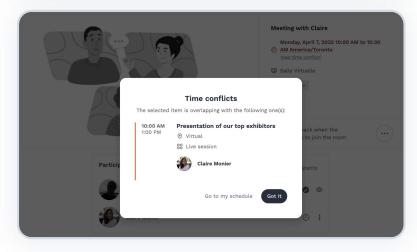
If you are already on the platform you can start the meeting by going to the profile of the person you have a meeting with, and click the "**Meeting call"** button.

This will launch the video call. This button is only available if the meeting is confirmed.

⚠ If you are already committed for another event (session or meeting), you will be notified by a red text on the meeting's page and in the 'My Event' tab to indicate the time conflict.



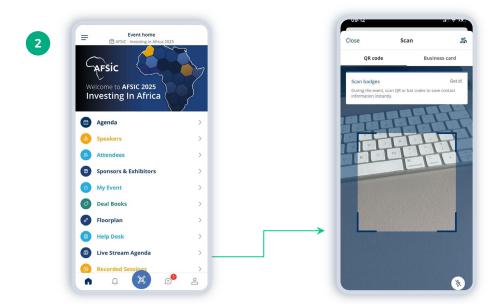


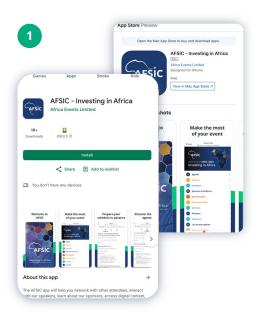


Physical Event OR code / Scan badge



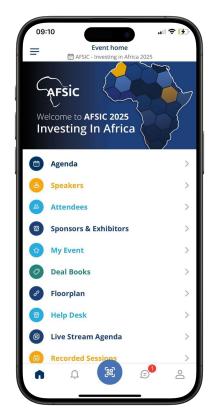
1 Download the AFSIC app for iOS or Android





Login and click the QR code icon on the navigation bar. This opens up a QR code/barcode scanner.

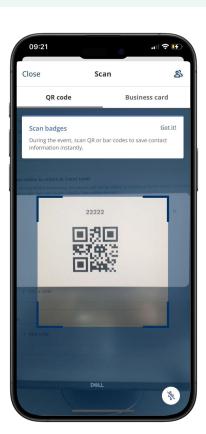




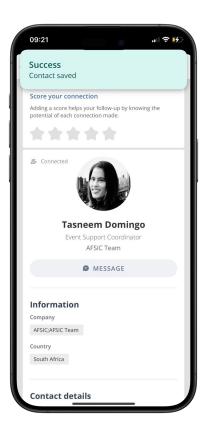
1. Click on the scanning icon in the bottom menu



2. Grant camera permissions

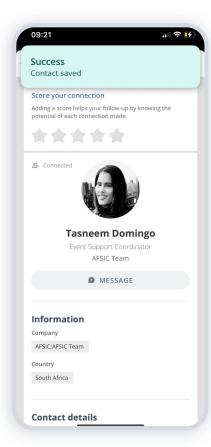


3. Point the camera at a badge



4. You have successfully captured your lead!



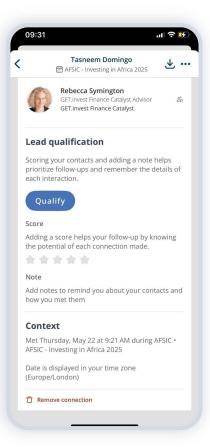




A pop-up will tell you if the scan was successful.

2

Scanning will automatically create a connection between you and the person you scan. They will then be in your own contact list





Thank you for taking the time to read this presentation.

Feel free to contact our <u>Support Team</u> if you need assistance.

swapcard

